



agriculture, land reform  
& rural development

Department:  
Agriculture, Land Reform and Rural Development  
REPUBLIC OF SOUTH AFRICA

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KWAZULU-NATAL PROVINCIAL SHARED SERVICE CENTRE PRIVATE BAG X 9132, PIETERMARITZBURG, 3200  
270 Jabu Ndlovu Street, PIETERMARITZBURG, 3201 Tel: (033) 264 9500

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ENQUIRIES: Ms. T Zondi / Mr K Magojo

BID NO: SS-KZN 5/2/1(6848) 3L

The Managing Director

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.....  
.....

Dear Sir / Madam

**INVITATION TO QUOTE FOR SERVICE PROVIDERS TO DO A SURVEY AND PRODUCE AN APPROVED SUBDIVISION DIAGRAM WITH THE EXTENT OF 60.39 HECTARES OVER PORTION 4 OF THE FARM DOORN KRAAL NO.1296 GS IN EXTENT OF 642.1784 HECTARES SITUATED IN ALFRED DUMA LOCAL MUNICIPALITY WITHIN UTHUKELA DISTRICT MUNICIPALITY IN THE PROVINCE OF KWAZULU NATAL.**

1. Bid No.: **REF: SS-KZN 5/2/1(6848) 3L**
2. Closing Date: **13 March 2024 at 11h00 Telkom time.** Bids submitted after this date will not be accepted. Please note that vat vendors must include VAT at 15%.
3. The attached documents consist of [ ] pages.
4. The conditions contained in Supply Chain Management (General Conditions and Procedures) and the attached SBD 1, Pricing schedule(SBD 3.3), SBD 4, SBD 6.1, terms of reference / specifications, entity forms, as well as any other conditions accompanying this request are applicable. Documents are to be completed, signed and witnessed (this is of utmost importance) and submitted with your proposal. Proof of delegation of authority to sign the Bid documents must be included in your proposal.
5. If you are a shareholder or joint venture, it is essential that you indicate your percentage commission or profit before tax in order that the reasonableness of your bid price may be gauged. This information will be treated as strictly confidential. It is of utmost importance that the bidder should attach to the proposal, certified copies of shareholders certificates and identity documents.
6. **(Include the relevant Central Supplier Database summary report and the Tax compliance status pin or (valid tax clearance certificate)**
7. Please contact **Ms Thandeka Nkosi** on **036 638 9400** for any technical queries related to the project.
8. All the documents accompanying this bid invitation must please be completed in detail where applicable and returned with your bid. Emailed copies will be accepted. The use of correction fluid on the bid document is prohibited.
9. The appointed service provider will be required to sign a contract at the KwaZulu-Natal Provincial Shared Service Centre at 270 Jabu Ndlovu Street, Pietermaritzburg before the commencement of the project.
10. Please ensure that your bid reaches this office before closing time.
11. When submitting your bid the following information must appear on the sealed envelope:  
Name and address of the bidder  
Bid number  
Closing date
12. All bids/quotations are to be numbered and initialled and sent for the attention of the Procurement Section and placed in the bid box on the first floor at 270 Jabu Ndlovu (Loop) Street, Pietermaritzburg OR if posted, place the aforementioned envelope in a covering envelope addressed as follows:  
Bids, Department of Agriculture, Land Reform and Rural Development, Private Bag X9132, Pietermaritzburg, 3200
13. The Department of Agriculture, Land Reform and Rural Development is not bound to accept the lowest or any quotation and reserves the right to accept any quotation or part thereof.

Kind regards

  
**DIRECTOR: FINANCE AND SUPPLY CHAIN MANAGEMENT, PSSC KZN  
FOR DIRECTOR –GENERAL: DEPARTMENT OF AGRICULTURE, LAND REFORM AND RURAL DEVELOPMENT**

DATE: 05/03/2024.

## PART A INVITATION TO BID

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)</b>					
BID NUMBER:	SS KZN 5/2/1 (6848) 3L	CLOSING DATE:	13 March 2024	CLOSING TIME:	11:00
DESCRIPTION	<b>APPOINTMENT OF A SERVICE PROVIDER TO DO A SURVEY AND PRODUCE AN APPROVED SUBDIVISION DIAGRAM WITH EXTENT OF 60.39 HECTARES OVER PORTION 4 OF THE FARM DOORN KRAAL NO.1296 GS IN EXTENT OF 642.1784 HECTARES SITUATED IN ALFRED DUMA LOCAL MUNICIPALITY WITHIN UTHUKELA DISTRICT MUNICIPALITY IN THE PROVINCE OF KWAZULU NATAL.</b>				
<b>BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)</b>					
270 JABU NDLOVU STREET					
PIETERMARITZBURG					
3200					
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO</b>			<b>TECHNICAL ENQUIRIES MAY BE DIRECTED TO:</b>		
CONTACT PERSON	Thobekile Zondi		CONTACT PERSON	Ms Thandeka Nkosi	
TELEPHONE NUMBER	033 264 9500		TELEPHONE NUMBER	036 638 9400	
FACSIMILE NUMBER			FACSIMILE NUMBER		
E-MAIL ADDRESS	Thobekile.zondi@dalrrd.gov.za		E-MAIL ADDRESS	Thandeka.nkosi@dalrrd.gov.za	
<b>SUPPLIER INFORMATION</b>					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
<b>QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
<b>IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.</b>					

**PART B  
TERMS AND CONDITIONS FOR BIDDING**

<b>1. BID SUBMISSION:</b>	
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	<b>ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.</b>
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4.	<b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).</b>
<b>2. TAX COMPLIANCE REQUIREMENTS</b>	
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6	WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7	NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....  
(Proof of authority must be submitted e.g. company resolution)

DATE: .....

**PRICING SCHEDULE**  
**(Professional Services)**

NAME OF BIDDER: .....	BID NO.: <b>SS-KZN 5/2/1 (6848) 3L</b>
CLOSING TIME 11:00 : 13 March 2024	

OFFER TO BE VALID FOR 30 DAYS FROM THE CLOSING DATE OF BID.

ITEM NO	DESCRIPTION	BID PRICE IN RSA CURRENCY			
		INCLUSIVE	OF	VAT	AT 15%

**APPOINTMENT OF A SERVICE PROVIDER TO DO A SURVEY AND PRODUCE AN APPROVED SUBDIVISION DIAGRAM WITH EXTENT OF 60.39 HECTARES OVER PORTION 4 OF THE FARM DOORN KRAAL NO.1296 GS IN EXTENT OF 642.1784 HECTARES SITUATED IN ALFRED DUMA LOCAL MUNICIPALITY WITHIN UTHUKELA DISTRICT MUNICIPALITY IN THE PROVINCE OF KWAZULU NATAL.**

1. The accompanying information must be used for the formulation of proposals.
2. Bidders are required to indicate a ceiling price based on the total estimated time for completion of all phases and including all expenses inclusive of VAT at 15% for the project.

R.....

3. PERSONS WHO WILL BE INVOLVED IN THE PROJECT AND RATES APPLICABLE (CERTIFIED INVOICES MUST BE RENDERED IN TERMS HEREOF)

4. PERSON AND POSITION

HOURLY RATE

DAILY RATE

.....

.....

.....

.....

.....

R.....

R.....

R.....

R.....

R.....

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.....

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5. PHASES ACCORDING TO WHICH THE PROJECT WILL BE COMPLETED, COST PER PHASE AND MAN-DAYS TO BE SPENT

.....

.....

.....

.....

R.....

R.....

R.....

R.....

..... days

..... days

..... days

..... days

- 5.1 Travel expenses (specify, for example rate/km and total km, class of airtravel, etc). Only actual costs are recoverable. Proof of the expenses incurred must accompany certified invoices.

DESCRIPTION OF EXPENSE TO BE INCURRED

RATE

QUANTITY

AMOUNT

.....

.....

.....

.....

.....

.....

.....

.....

.....

R.....

R.....

R.....

Name of Bidder: .....

TOTAL: R.....

5.2 Other expenses, for example accommodation (specify, e.g. Three star hotel, bed and breakfast, telephone cost, reproduction cost, etc.). On basis of these particulars, certified invoices will be checked for correctness. Proof of the expenses must accompany invoices.

DESCRIPTION OF EXPENSE TO BE INCURRED	RATE	QUANTITY	AMOUNT
.....	.....	.....	R.....
.....	.....	.....	R.....
.....	.....	.....	R.....
.....	.....	.....	R.....

TOTAL: R.....

6. Period required for commencement with project after Acceptance of bid .....

7. Estimated man-days for completion of project .....

8. Are the rates quoted firm for the full period of contract? .....

9. If not firm for the full period, provide details of the basis on which Adjustments will be applied for, for example consumer price index. ....

10. Adherence to Time Frame as per terms of reference (yes/no) .....

10.1 Time frame (number of working days) .....

Any enquiries regarding bidding procedures may be directed to the –

**DEPARTMENT OF AGRICULTURE LAND REFORM AND RURAL DEVELOPMENT**

Tel: 033 264 9500  
270 Jabu Ndlovu (Loop) Street  
Pietermaritzburg  
3201

**Or for technical information**

Ms T Nkosi  
Tel: 036 638 9400

**BIDDER'S DISCLOSURE**

**1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

**2. Bidder's declaration**

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of institution	State

2.2 Do you, or any person connected with the bidder, have a relationship

<sup>1</sup> the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....  
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....  
.....

**3 DECLARATION**

I, \_\_\_\_\_ the \_\_\_\_\_ undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

**SBD4**

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of bidder





# SUPPLIER MAINTENANCE



BAS

LOGIS

Office

**System User Only**

Captured By: \_\_\_\_\_

Captured Date: \_\_\_\_\_

Authorised By: \_\_\_\_\_

Date Authorised: \_\_\_\_\_

**Safety Web Verification**

YES

NO

**The Director General: Department of Agriculture, Land Reform and Rural Development**

I/We hereby request and authorise you to pay any amounts, which may accrue to me/us to the credit of my/our account with the mentioned bank.

I/we understand that the credit transfers hereby authorised will be processed by computer through a system known as "ACB - Electronic Fund Transfer Service", and I/we understand that not additional advice of payment will be provided by my/our bank, but that the details of each payment will be printed on my/our bank statement or any accompanying voucher. (This does not apply where it is not customary for banks to furnish bank statements).

I/we understand that the Department will supply a payment advice in the normal way, and that it will indicate the date on which the funds will be made available on my/our account.

This authority may be cancelled by me/us by giving thirty days' notice by prepaid registered post. Please ensure information is valid as per required bank screens.

I/We understand that bank details provided should be exactly as per the records held by the bank.

I/We understand that the Department will not assume responsibly for any delayed payments, as a result of incorrect information supplied.

**Company / Personal Details**

Registered Name	
Trading Name	
Tax number	
Vat Number	
Title	
Initials	
First Name	
Surname	

**Address Detail**

Postal Address Line 1	
Postal Address Line 2	
Physical Address Line 1	
Physical Address Line 2	
Postal Code	

**New Detail**

New Supplier Information

Update Supplier Information

Supplier Type

Individual

Department

Department Number

Company

Trust

CC

Other

Other Specify

Partnership

### Supplier Account Details

(This field is compulsory and should be completed by a bank official from the relevant bank).

Account Name	
Account Number	
Branch Name	
Branch Number	

Account Type	<input type="checkbox"/> Cheque Account <input type="checkbox"/> Savings Account <input type="checkbox"/> Transmission Account <input type="checkbox"/> Bond Account <input type="checkbox"/> Other (Please Specify)
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ID Number	
Passport Number	
Company Registration Number	
*CC Registration	

\* Please include CC/CK where applicable

Practise Number	
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**When the bank stamps this entity maintenance form or provides an electronic bank stamp/letter attached to the entity maintenance form they confirm that all the information completed by the entity is correct.**

**Bank stamp**

It is hereby confirmed that this details have been verified against the following screens  
**ABSA-CIF screen**  
**FNB-Hogans system on the CIS4**  
**STD Bank-Look-up-screen**  
**Nedbank- Banking Platform under the Client Details Tab**

### Contact Details

<b>Business</b>	<i>Area Code</i> .....	<i>Telephone Number</i> .....	<i>Extension</i> .....
<b>Home</b>	<i>Area Code</i> .....	<i>Telephone Number</i> .....	<i>Extension</i> .....
<b>Fax</b>	<i>Area Code</i> .....	<i>Telephone Number</i> .....	
<b>Cell</b>			
	<i>Cell Code</i>	<i>Cell Number</i>	
<b>E-mail Address</b>			

Contact Person	Supplier details	Departmental sender details	
<b>Signature</b>			Address of Agriculture, Land Reform and Rural Development Office where form is submitted from:
<b>Print Name</b>			
<b>Rank</b>			
<b>Date (dd/mm/yyyy)</b>			

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL  
PROCUREMENT REGULATIONS 2022**

**PRICE QUOTATION PROCESS (UP TO R 1 MILLION)**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

**1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 **To be completed by the organ of state**

- a) The applicable preference point system for this tender is the 80/20 preference point system.
- b) 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 **To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	POINTS
<b>PRICE</b>	80
<b>SPECIFIC GOALS</b>	20
<b>Total points for Price and SPECIFIC GOALS</b>	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.
- 1.7 Bidders who wish to claim points in terms of table 4.2 below need to provide proof for each point claimed as guided below:
- Who had no franchise in national elections before the 1983 and 1993 Constitution – **attach certified copy of identity document (ID) and company registration document / CSD report to show/ substantiate percentage ownership equity.**
  - Who is female- **attach certified copy of identity document (ID) and company registration document / CSD report to show/ substantiate percentage ownership equity.**
  - Who has a disability – **attach doctor’s letter confirming the disability**
  - Who is youth - **attach certified copy of identity document (ID) and company registration document / CSD report to show/ substantiate percentage ownership equity.**

## **2. DEFINITIONS**

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

## **3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES**

### **3.1. POINTS AWARDED FOR PRICE**

#### **3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS**

A maximum of 80 or 90 points is allocated for price on the following basis:

**80/20                      or                      90/10**

$$P_s = 80 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right) \text{ or } P_s = 90 \left( 1 - \frac{P_t - P_{min}}{P_{min}} \right)$$

Where

$P_s$  = Points scored for price of tender under consideration

$P_t$  = Price of tender under consideration

$P_{min}$  = Price of lowest acceptable tender

### 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

#### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$P_s = 80 \left( 1 + \frac{P_t - P_{max}}{P_{max}} \right) \text{ or } P_s = 90 \left( 1 + \frac{P_t - P_{max}}{P_{max}} \right)$$

Where

$P_s$  = Points scored for price of tender under consideration

$P_t$  = Price of tender under consideration

$P_{max}$  = Price of highest acceptable tender

## 4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

*(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)*

*Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)*

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Percentage ownership equity (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
I. Who had no franchise in national elections before the 1983 and 1993 Constitution	10		
II. Who is female	5		
III. Who has a disability	2		
IV. Specific goal: Who is youth	3		

**DECLARATION WITH REGARD TO COMPANY/FIRM**

4.3. Name of company/firm.....

4.4. Company registration number: .....

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
  - One-person business/sole propriety
  - Close corporation
  - Public Company
  - Personal Liability Company (Pty) Limited
  - Non-Profit Company
  - State Owned Company
- [TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
  - (a) disqualify the person from the tendering process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution, if deemed necessary.

.....  
**SIGNATURE(S) OF TENDERER(S)**

**SURNAME AND NAME:** .....

**DATE:** .....

**ADDRESS:** .....  
.....  
.....  
.....



# agriculture, land reform & rural development

Department:  
Agriculture, Land Reform and Rural Development  
REPUBLIC OF SOUTH AFRICA

**Chief Directorate: SURVEYOR-GENERAL: KWAZULU- NATAL**  
P. O. Box 396, PIETERMARITZBURG, 3200 - 300 Pietermaritz Street, PIETERMARITZBURG, 3201  
Tel (033) 3552900 Fax (033) 3947610 e-mail: [sgkzn@dalrrd.gov.za](mailto:sgkzn@dalrrd.gov.za)

## **STATE SURVEY No. 2313 - TERMS OF REFERENCE**

### **SURVEY FOR SUBDIVISION OF:**

**REMAINDER OF PORTION 4 OF THE FARM DOORN KRAAL NO.1296,  
642.1784 Hectares in extent  
situated in the Alfred Duma Local Municipality,  
uThukela District Municipality, Registration Division GS,  
Province of KwaZulu-Natal.**

**(Departmental Reference: 19/3-9/4/C/2)**

#### **1. BACKGROUND**

The subject property is situated approximately 38 kilometers North-West of the town **Wasbank**, along the P263. It can be accessed by the N11 road from Ladysmith to Collings pass, on the right to Matiwane, see attached plan Annexure B (Lat 28°17'52.80"S; Long 29°50'16.80"E).

The land is registered in the name of the Mr. Kean Peter Neville, vide diagram SV484F94 and vide Transfer T26162/2006.

The farm is currently occupied by Zwane and Mabaso families. The families used to provide labour on the farm. They did not get paid in cash but were allocated +/- 60.39 hectares of land in return, for settlement and grazing of their goats and maize farming. These families had lodged a claim with the Department of Agriculture, Land Reform and Rural Development in terms of a section 16 application of the (Labour Tenants) Act 3 of 1996 to acquire ownership of a portion of the farm as stipulated in the provisions of the Act, as advised by the Ladysmith District Office.

An agreement between the registered owner of the farm, Mr. Kean Peter Neville, the labour tenants, and DALRRD-LDO was reached. The applicants were defined as labour tenants according to the Act and are entitled to an award of land or a right in land as provided for in Chapter three (3) of the Land Reform (Labour Tenants) Act 3 of 1996.

This will ensure the rights of the family are secured and will secure their tenure and improve the livelihoods.

The planning funds for survey and subdivision are approved by the Chief Director: PSSC-KZN.

#### **2. OBJECTIVE**

To conduct a survey and subdivision of the Remainder of Portion 4 of the farm Doorn Kraal No.1296, measuring 642.1784 Hectares and to frame the relevant diagram (See Annexure B). The new portion is to be designated **PORTION 15 (OF 4) OF THE FARM DOORN KRAAL NO.1296** registration division GS, which designations have been reserved by the Surveyor-General's office.

- Withdrawal of Portion 13 (of 4) of the farm Doorn Kraal No. 1296-GS vide SG5651/1974 together with the subsequent farm Beresford No.15159-GS vide SG 5652/1974 and please note owners consent is required for the request.



### 3. LEGISLATION INVOLVED

#### Act 70 of 1970

- This subdivision is exempt from the provisions of the Subdivision of Agricultural Land Act 70 of 1970 as it involves the subdivision of State-owned land (see Section 2(a)(i)). Please add "Act 70 of 1970 Section 2(a)(i)" to your diagram, below the SG approval block.

#### Act 4 of 2001

- You are required to obtain consent in terms of the KwaZulu-Natal Provincial Roads Act 4 of 2001 as the property(s) abuts the road R103.

#### Act 126 of 1993

- The acquisition of the land is in terms of the Provision of Land and Assistance Act No.126 of 1993. Please add the reference to this Act to your diagram.

#### Act 16 of 2013

- You are required to obtain consent in terms of the Spatial Planning and Land Use Management Act 16 of 2013 (SPLUMA) and the relevant Municipal By-Laws as published in terms of SPLUMA.

### 4. SCOPE OF WORK

- (a) In close consultation and by prior arrangement and agreement with the below mentioned representatives, the appointed land surveyor will survey the above-mentioned land portion in accordance with the provisions of the Land Survey Act No. 8 of 1997 and the Regulations promulgated thereunder. The diagram for the proposed portion is to be prepared and submitted to the Surveyor General for approval.

The proposed subdivision is roughly shown and follows the illustration "ABCDEFGHJK middle of river L", as per attached site plan. (see Annexure 'B'). The quoted area is approximate and subject to final survey. The quoted designation has been reserved by my office for this survey.

It should be noted that both the existing property boundary and the proposed subdivision boundary do not appear to match the current position of the river. This new survey is expected to determine the current position of the river.

New boundaries that are intended to follow any existing fences or features (edge of road reserve) should be beacons and surveyed accordingly. For the required road width and determination of the edge of the road reserve please contact the relevant authorities. See consent in terms of Act 4 of 2001.

- (b) The land surveyor will point out the final beacons of the subdivisions to the below mentioned representatives and submit a beacon certificate, signed by such representatives, together with the survey records submitted to the Surveyor-General's office.
- (c) In the event of the land surveyor noting any serious anomaly or being in a position to make suggestions concerning the simplification on any of the procedures, he/she must communicate with the surveyor-General's office (Ms Zandile Mzobe) for further instructions.

**5. DELIVERABLES**

- (a) A certified copy of the subdivision diagram, approved by the Surveyor-General, for registration purposes.
- (b) A beacon certificate(s) signed by the relevant officials/representatives as listed below.

**6. TIME PLAN**

- (a) You are required to report on progress relating to the relevant consent applications, within 4 weeks of date of confirmation of appointment. Further progress reports will be required every 8 weeks thereafter
- (b) In the event of a query or rejection by the Surveyor General the documents are to be lodged with the Surveyor General within a period of 2 weeks of such query or rejection.
- (c) This office will expedite the examination of these records. To assist with identification please add 'STATE SURVEY 2313' clearly on your SG submission envelope.
- (d) The deliverables referred to in 5 above are to be forwarded, as soon as they are available, to the DALRRD for the attention of Mr. GS Shabane (see 9 below for details).

**7. SUBMISSION OF ACCOUNT**

The relevant account which must be in accordance with the accepted tender should be sent together with the deliverables mentioned in 5 above to the DALRRD, Pietermaritzburg District Office for attention Mr. GS Shabane (033 355 4409 / 079 883 0862).

**8. ANNEXURES**

The under-mentioned annexures are provided:

- (a) A locality plan (Annexure A)
- (a) An inset to locality (Annexure B)
- (b) Diagram SV484F94

The appointed land surveyor will be responsible for obtaining the necessary survey data from the Surveyor-General's office.

**9. REPRESENTATIVES**

DALRRD:                      Mr. GS Shabane  
                                         Tel. 033 355 4409  
                                         Cell 079 883 0862  
                                         Fax 0863501612  
                                         188 Hoosen Haffajee Street  
                                         Pietermaritzburg, 3200  
                                         Email: [gcinokwakhe.shabane@dalrrd.gov.za](mailto:gcinokwakhe.shabane@dalrrd.gov.za)

BENEFICIARIES: The Zwane and Mabaso families

## 10. CONTACT PERSONS

Technical and survey related matters: Survey-General's Office:

Ms ZV Mzobe  
Tel. 033 355 2910  
Email: [ZandileMz@dalrrd.gov.za](mailto:ZandileMz@dalrrd.gov.za)

Tender matters: DALRRD – Shared Service Centre:

Ms. N Magula  
Tel. 033 264 9534  
Fax 033 342 3904  
Email: [nomapha.magula@dalrrd.gov.za](mailto:nomapha.magula@dalrrd.gov.za)

## 11. ACCEPTANCE OF BIDS

The DALRRD reserves the right not to accept the lowest or any bid submitted. It should be noted that the lowest price is not the only criterion for the acceptance of bids. The following criteria will also be used in the consideration of your bid. Please note that a TOTAL of more than 50 % (out of a possible 250 points) is the minimum requirement.

YEARS	SCORE	Weight	TOTAL
1 – 3	2	20	40
3 – 5	3	20	60
5 – 7	4	20	80
7 or more	5	20	100

Years of experience as a Professional Land Surveyor (100 POINTS):

Previous experience and completion of similar projects (100 POINTS):

No. of PROJECTS	SCORE	Weight	TOTAL
2	1	20	20
3	2	20	40
4	3	20	60
5	4	20	80
More than 5	5	20	100

Proximity to area of survey (50 POINTS):

Distance from site	SCORE	Weight	TOTAL
300 km	1	10	10
250 km	2	10	20
200 km	3	10	30
150 km	4	10	40
100 km and less	5	10	50

**12. VALUED ADDED TAX (VAT) AND SURVEYOR GENERAL'S FEES**

- (a) The ruling VAT rate is applicable to registered vendors.
- (b) No SG examination fees are payable. However, if the records are returned by the Surveyor-General then the laid down administration fees will be payable by the Land Surveyor upon re-submission.

**13. REFERENCE NUMBERS**

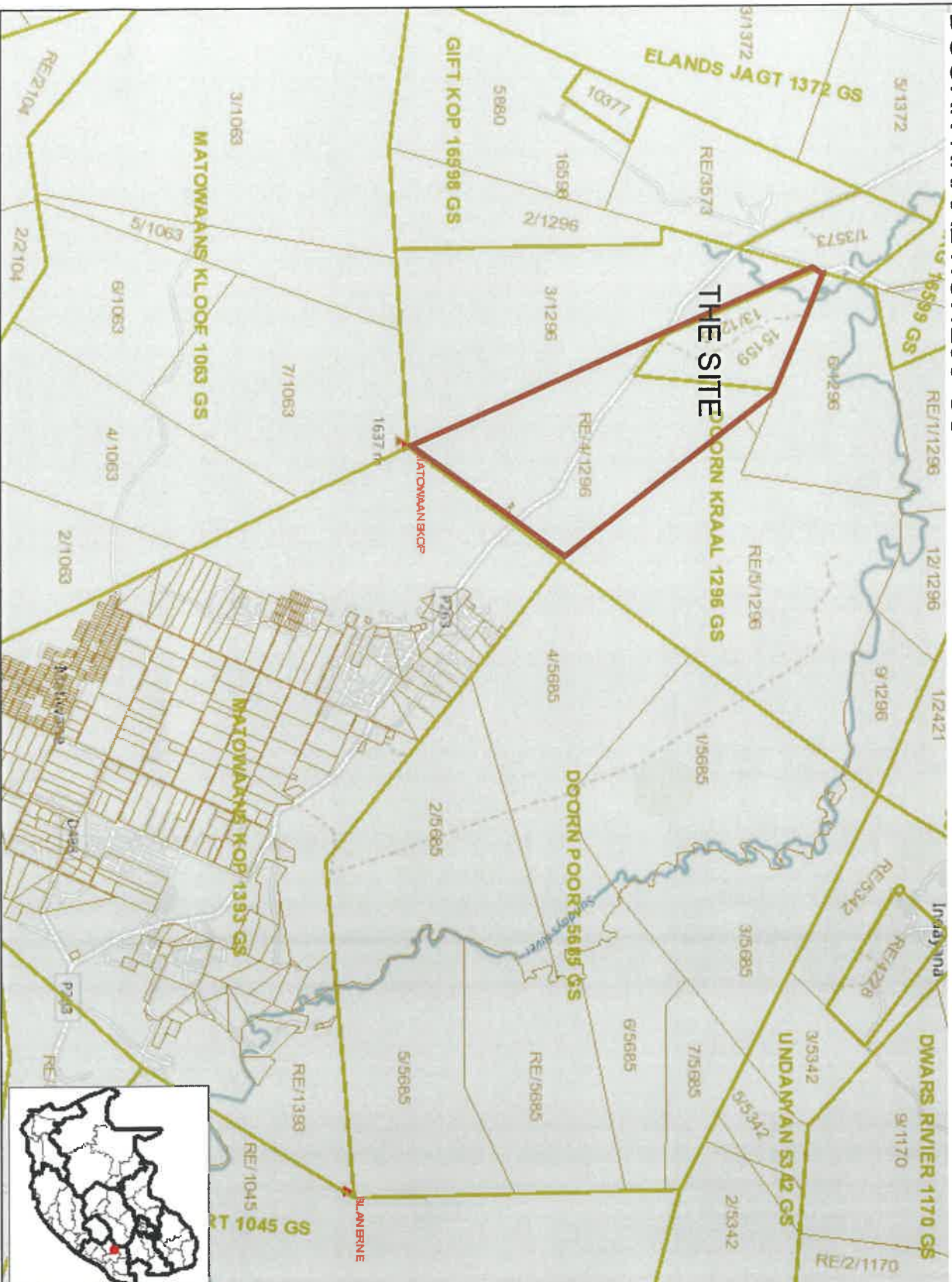
Please quote "STATE SURVEY No. 2313 - SG File 1296" in all future correspondence and communications with the Surveyor-General's Office.

On the subdivision diagram the following legislative references are to be added below the SG approval block;

Act 70 of 1970 Section 2(a)(i)
Act 4 of 2001 Ref:
Act 126 of 1993 Section 10(1)(a) and Section 10(2)
Act 16 of 2013 (By-Laws) Ref:
STATE SURVEY No. 2313

# ANNEXURE A

## PROPOSED PORTION 15 OF THE REMAINDER OF PORTION 4 OF THE FARM DOORN KRAAL NO. 1296-GS



Scale 1:75 000



Chief Surveyor General Property Search

18/2024, 10:34:11 AM

**Legend**

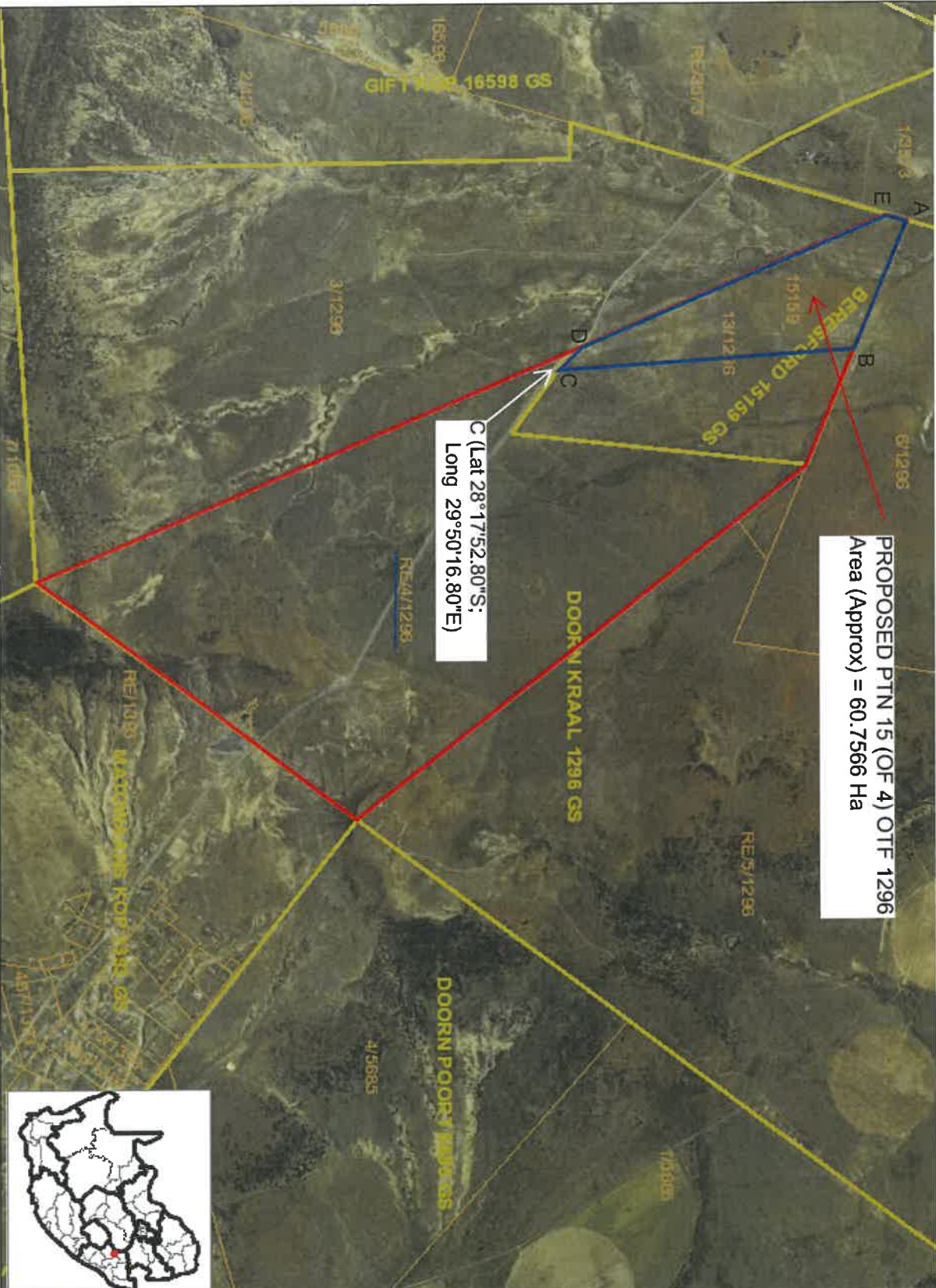
- Parent Farm
- Farm Portion
- Farm Portion Registered - R
- Local Municipalities
- Allotment Township
- Trig\_Beacons
- Servitude Line
- Administrative Registration
- Other Boundaries



Map data © OpenStreetMap contributors, CC-BY-SA

# ANNEXURE B

PROPOSED PORTION 15 OF THE REMAINDER OF PORTION 4 OF THE FARM  
DOORN KRAAL NO. 1296-GS



Scale 1:36 112



Chief Surveyor General Property Search

1/8/2024, 2:16:41 PM

### Legend

- Parent Farm
- Farm Portion
- Holding
- Provinces
- Allotment Township

### DISTANCES (m)

- AB= 652.00
- BC= 1711.92
- CD= 163.83
- DE= 1864.18
- EA= 117.47

Note: All distances are approximate pending the final survey

