

OVG (01) (2023/2024)

ACCREDITATION OF A PANEL OF SERVICE PROVIDERS TO RENDER VALUATION SERVICES PER PROVINCE TO THE OFFICE OF THE VALUER GENERAL FOR A PERIOD OF 36 MONTHS.

Kindly take note that Non-Compulsory briefing sessions will be held as follows:

Date	Physical Address	Time	Province	Responsible Officials
8-June-2023	270 Jabu Ndlovu Street, Pietermaritzburg	11:00am-13:00pm	KZN	Masape Thomas Masape.Thomas@ovg.org.za
5-June-2023	14 Long Street, 2 nd Floor Boardroom, Central Cape Town City	11:00am-13:00pm	Western Cape	Masape Thomas Masape.Thomas@ovg.org.za
09-June-2023	Block H, Ocean Terrance, Cnr Moore & Coult's Street, Quigney, East London	11:00am-13:00pm	Eastern Cape	Masape Thomas Masape.Thomas@ovg.org.za
08-June-2023	Cnr Knights & Stead Street, Magistrate Court Building, Kimberly	11:00am-13:00pm	Northern Cape & Free State	Edward Phiri Edward.phiri@ovg.org.za
1st June-2023	267 Praetor Building, 3 rd Floor, Cnr Pretorius & Lilian Ngoyi Street, Pretoria	11:00am-13:00pm	GP, NW, LP and MPL	Masape Thomas Masape.Thomas@ovg.org.za

BID RESPONSE DOCUMENTS MUST BE DEPOSITED IN THE BID BOX SITUATED AT:

OFFICE OF THE VALUER-GENERAL (OVG)

**267 Praetor Building, 3rd Floor, Cnr Pretorius and Lilian Ngoyi Street
PRETORIA, 0001**

[GPS Coordinates](#)

CLOSING DATE: MONDAY, 19 JUNE 2023 AT 11:00

ENQUIRIES PLEASE CONTACT:

TECHNICAL RELATED:

NO.	OFFICE	CONTACT PERSON	CONTACT DETAILS
1	Office of the Valuer-General	Mr. Edward Phiri Edward.phiri@ovg.org.za Mr. Mthenjwa P. Mncube Mthenjwa.mncube@ovg.org.za	081 043 1916 060 533 1410

BID RELATED:

NO.	OFFICE	CONTACT PERSON	CONTACT DETAILS
1	Office of the Valuer-General	Mr. GI Sekwale: +27 12 036 0000/ +27 60 535 5769 Ms. K Seatlholo: +27 71 604 0399	Gobusamang.sekwale@ovg.org.za Kehilwe.seatlholo@ovg.org.za



**OFFICE OF THE
VALUER-GENERAL**

OFFICE OF THE VALUER-GENERAL

267 Praetor Building, 3rd Floor, Cnr Pretorius and Lilian Ngoyi Street, Pretoria, 0001

Private Bag X 812, Pretoria, 0001

www.ovg.org.za

YOU ARE HEREBY INVITED TO BID TO THE OFFICE OF THE VALUER GENERAL

BID NO: OVG (01) 2023/2024 **CLOSING TIME:** 11:00 **CLOSING DATE:** FRIDAY, 16 JUNE 2023

BIDS RECEIVED AFTER THE CLOSING TIME AND DATE AS A RULE WILL NOT BE ACCEPTED FOR CONSIDERATION

1. Kindly furnish us with a bid for services shown on the attached forms.

2. Attached please find:

2.1 Authority to Sign the Standard Bidding Documents (SBDs) on behalf of an Entity Page 3 – 4
2.2 Invitation to Bid – SBD 1 Page 5 – 6
2.3 Declaration of Interest – SBD 4 Page 7 - 9
2.4 Preference Points Claim Form – SBD 6.1 Page 10 - 14
2.8 OVG Supplier Maintenance (Bank Details) Form	...Page 15 - 16
2.9 Terms of Reference and Annexure A Page 17 - 29
2.10 General Conditions of Contract (GCC) Page 30 –
43	

3. The attached forms must be completed in detail and returned with your bid. Failure to comply may disqualify your proposal. Each Bid document must be submitted in a sealed envelope stipulating the following information: Name and Address of the bidder, Bid number and closing date of bid.

4. Bid proposals must be deposited into the Tender/ Bid Box situated at the Reception Area at the physical address:

OFFICE OF THE VALUER-GENERAL
267 Praetor Building, 3rd Floor
Cnr Pretorius and Lilian Ngoyi Street
PRETORIA
0001

by not later than the closing date and time indicated above. Bid proposals which are not inside the Tender/ Bid Box on the closing date and time will not be considered

Yours faithfully

SUPPLY CHAIN MANAGEMENT (SCM)

AUTHORITY TO SIGN THE STANDARD BIDDING DOCUMENTS (SBD) ON BEHALF OF AN ENTITY.

“Only authorized signatories may sign the original and all copies of the tender offer where required.

In the case of a **ONE-PERSON CONCERN** submitting a tender, this shall be clearly stated.

In case of a **COMPANY** submitting a tender, include a copy of a **resolution by its board of directors** authorizing a director or other official of the company to sign the documents on behalf of the company.

In the case of a **CLOSED CORPORATION** submitting a tender, include a copy of a **resolution by its members** authorizing a member or other official of the corporation to sign the documents on each member’s behalf.

In the case of a **PARTNERSHIP** submitting a tender, **all the partners shall** sign the documents, unless one partner or a group of partners has been authorized to sign on behalf of each partner, in which case **proof of such authorization** shall be included in the Tender.

In the case of a **JOINT VENTURE** submitting a tender, include **a resolution** of each company of the Joint Venture together with a resolution by its members authorizing a member of the Joint Venture to sign the documents on behalf of the Joint Venture.”

Accept that failure to submit proof of Authorization to sign the tender shall result in a Tender Offer being regarded as non-responsive.

AUTHORITY OF SIGNATORY

Signatories for companies, closed corporations and partnerships must establish their authority **BY ATTACHING TO THIS FORM, ON THEIR ORGANISATIONS'S LETTERHEAD STATIONERY**, a copy of the relevant resolution by their Board of Directors, Members or Partners, duly signed and dated.

An **EXAMPLE** is shown below for a COMPANY:

MABEL HOUSE (Pty) Ltd	
By resolution of the Board of Directors taken on 20 May 2000,	
MR A.F JONES	
has been duly authorised to sign all documents in connection with	
Contract no CRDP 0006, and any contract which may arise there from,	
on behalf of <i>Mabel House (Pty) Ltd.</i>	
SIGNED ON BEHALF OF THE COMPANY:	(Signature of Managing Director)
IN HIS CAPACITY AS:	Managing Director
DATE:	20 May 2000
SIGNATURE OF SIGNATORY:	(Signature of A.F Jones)
As witnesses:	
1.
2.
Signature of person authorised to sign the tender:	
Date:	

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE OFFICE OF THE VALUER GENERAL (OVG)					
BID NUMBER:	OVG (01) (2023/2024)	CLOSING DATE:	19 JUNE 2023	CLOSING TIME:	11:00 AM
DESCRIPTION	ACCREDITATION OF A PANEL OF SERVICE PROVIDERS TO RENDER VALUATION SERVICES PER PROVINCE TO THE OFFICE OF THE VALUER GENERAL FOR A PERIOD OF 36 MONTHS.				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT: GPS Coordinates					
OFFICE OF THE VALUER-GENERAL (OVG)					
267 Praetor Building, 3 rd Floor, Cnr Pretorius and Lilian Ngoyi Street					
PRETORIA					
0001					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON	Mr GISekwale/ Ms K Seatlholo		CONTACT PERSON	Mr E Phiri/ Mr M Mncube	
TELEPHONE NUMBER	060 535 5769/ 071 604 0399		TELEPHONE NUMBER	+27 81 043 1916/ +27 60 533 1410	
FACSIMILE NUMBER	N/A		FACSIMILE NUMBER	N/A	
E-MAIL ADDRESS	Gobusamang.sekwale@ovg.org.za / Kehilwe.Seatlholo@ovg.org.za		E-MAIL ADDRESS	Edward.phiri@ovg.org.za / Mthenjwa.mncube@ovg.org.za	
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?		<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A BRANCH IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					

**PART B
TERMS AND CONDITIONS FOR BIDDING**

1. BID SUBMISSION:
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED– (NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER’S PROFILE AND TAX STATUS.
2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE.”

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
 (Proof of authority must be submitted e.g., company resolution)

DATE:

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, _____ the _____ undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
Signature Date

.....
Position Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the **90/10** preference point system.
- b) The applicable preference point system for this tender is the **80/20** preference point system.
- c) Either the **90/10 or 80/20 preference point system** will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	100
SPECIFIC GOALS	100
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) “**tender**” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) “**price**” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) “**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) “**tender for income-generating contracts**” means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) “**the Act**” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - Pmin}{Pmin} \right) \text{ or } Ps = 90 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left(1 + \frac{Pt - Pmax}{Pmax} \right) \text{ or } Ps = 90 \left(1 + \frac{Pt - Pmax}{Pmax} \right)$$

Where

- Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
HDI's who had no franchise in the elections before 1983 and 1993 Constitution	10	
HDI's who is a Female	5	
People with Disabilities (PwDs)	5	
Total	20	

NB: Bidders are required to submit proof of HDI. Proof includes valid Central Supplier Database (CSD) together with their tenders to substantiate their specific Goals claims for HDIs.

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;

- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

<p>.....</p> <p>SIGNATURE(S) OF TENDERER(S)</p>
<p>SURNAME AND NAME:</p>
<p>DATE:</p>
<p>ADDRESS:</p> <p>.....</p> <p>.....</p> <p>.....</p>



SAGE

Office

System User Only	
Captured By:	
Captured Date:	
Authorized By:	
Date Authorized:	
Safety Web Verification	
YES	NO
<input type="checkbox"/>	<input type="checkbox"/>

Office of the Valuer General

I/We hereby request and authorize you to pay any amounts which may accrue to me/us to the credit of my/our account with the mentioned bank. I/we understand that the credit transfers hereby authorized will be processed by computer through a system known as "ACB - Electronic Fund Transfer Service", and I/we understand that not additional advice of payment will be provided by my/our bank, but that the details of each payment will be printed on my/our bank statement or any accompanying voucher. (This does not apply where it is not customary for banks to furnish bank statements).

I/we understand that the Department will supply payment advice in the normal way, and that it will indicate the date on which the funds will be made available on my/our account.

This authority may be cancelled by me/us by giving thirty days' notice by prepaid registered post. Please ensure information is valid as per required bank screens.

I/We understand that bank details provided should be exactly as per the records held by the bank.

I/We understand that the Department will not assume responsibility for any delayed payments, as a result of incorrect information supplied.

Company / Personal Details	
Registered Name	
Trading Name	
Tax number	
Vat Number	
Title	
Initials	
First Names (as per id)	
Surname	

Address Detail	
Postal Address Line 1	
Postal Address Line 2	
Physical Address Line 1	
Physical Address Line 2	
Postal Code	

New Supplier Information		Update Supplier Information	
<input type="checkbox"/>		<input type="checkbox"/>	
Supplier Type	<input type="checkbox"/> Individual <input type="checkbox"/> Company <input type="checkbox"/> CC <input type="checkbox"/> Partnership	Department <input type="checkbox"/> Trust <input type="checkbox"/> Other <input type="checkbox"/>	Department Number <input type="text"/> Other Specify <input type="text"/>

Supplier Account Details

(This field is compulsory and should be completed by a bank official from the relevant bank).

Account Name			
Account Number			
Branch Name Branch			
Number			
Account Type	<input type="checkbox"/>	Cheque/Current Account	
	<input type="checkbox"/>	Savings Account Transmission	
	<input type="checkbox"/>	Account Bond Account	
	<input type="checkbox"/>	Other (Please Specify)	
ID Number	<input type="checkbox"/>	<input type="text"/>	
Passport Number			
Company Registration Number			
*CC Registration			
* Please include CC/CK where applicable			
Practise Number			
When the bank stamps this entity maintenance form, they confirm that all the Information completed by the entity is correct.	Bank stamp		
	It is hereby confirmed that this detail has been verified against the following screens ABSA -CIF screen FNB -Hogan's system on the CIS4 STD Bank-Look-up-screen Nedbank - Banking Platform under the Client Details Tab		

Contact Details

Business			
Home Fax	<i>Area Code</i>	<i>Telephone Number</i>	<i>Extension</i>
Cell	<i>Area Code</i>	<i>Telephone Number</i>	<i>Extension</i>
	<i>Area Code</i>	<i>Telephone Number</i>	
	<i>Cell Code</i>	<i>Cell Number</i>	
E-mail Address			
Contact Person			

	Supplier details	Organization sender details	<i>Address of the Office of the Valuer General where form is submitted from:</i>
Signature			
Print Name			
Rank			
Date (dd/mm/yyyy)			



OFFICE OF THE VALUER GENERAL

TERMS OF REFERENCE FOR THE ACCREDITATION OF A PANEL OF SERVICE PROVIDERS TO RENDER VALUATION SERVICES PER PROVINCE TO THE OFFICE OF THE VALUER GENERAL FOR A PERIOD OF 36 MONTHS.

PHYSICAL ADDRESSES:

Praetor Forum Building
3rd Floor, 267 Lilian Ngoyi Street
Pretoria
2001

1. INTRODUCTION AND BACKGROUND

- 1.1 The Office of the Valuer General ('the OVG') is an entity, created in terms of the Property Valuation Act No. 17 of 2014 ('the Act'). The objects of the Act are, inter alia, to give effect to the provisions of the Constitution which provide for land reform, to facilitate land reform through the regulation of the valuation of property, to provide for the valuation of property that has been identified for purposes of land reform, to provide a voluntary valuation service to departments and to provide for the setting of criteria and procedures and the monitoring of valuations.
- 1.2 The OVG aims to discharge its statutory obligations with distinction, by the provision of the highest standards of professional valuation services to Government departments and other stakeholders. In pursuit of this mandate, the OVG seeks to establish a panel of accredited professional valuation service providers per province, from which it will, from time to time, appoint professional valuers to execute various valuation assignments on a rotational basis.
- 1.3 The OVG hereby wishes to invite professional valuers to submit proposals for inclusion in the panel of accredited service providers. A significant proportion of the work anticipated for the panel will involve the determination of value in terms of Section 12 of the Act, requiring the use of new techniques and approaches. The nature of work envisaged is such that, to deserve inclusion on the panel, the concerned valuers must have high degrees of conceptual capabilities, as well as the ability to deliver high quality work against strict timelines. They should also have demonstrable competences and practical experience in the valuation of different types of properties in both free hold and lease hold properties.

TERMS OF REFERENCE FOR THE ACCREDITATION OF A PANEL OF SERVICE PROVIDERS TO RENDER VALUATION SERVICES PER PROVINCE TO THE OFFICE OF THE VALUER GENERAL FOR A PERIOD OF 36 MONTHS

- 1.4 The OVG projects assigned and awarded in the previous Financial Year have been appended as **annexure A** of this document

2. SCOPE OF WORK

- 2.1 Appointed valuers shall be required to undertake valuations in line with the prescriptions of the Act and the Regulations in terms of the Property Valuation Act (Regulations). Subject to this, all valuations must be conducted in accordance with generally recognized valuation practices, methods, and standards.

The OVG shall provide each prospective service provider on the panel with a precise scope of work in respect of each assignment as part of the appointment process, and as the basis for a contractual relationship. The scope of work to be done will include (but not limited to) the following:

- The writing and issuing of statutory notices to owners and/or occupiers of subject properties.
- The physical inspection of subject properties.
- The analysis of relevant land and property markets, including for historical time periods.
- The conducting of historical research to determine the history of acquisition and use of the subject properties, as well as the nature and extent of direct state investment and subsidy in the acquisition and beneficial capital improvement of the properties.
- The determination of well-supported and defensible values of subject properties
- The writing and submission of valuation reports conforming to the prescriptions of the Regulations, and directives and instructions of the OVG.
- The timeous attention to representations made by property owners and/or occupiers, and to queries by the OVG, on their valuations.

NB: Bidders must indicate in which province or provinces they wish to be accredited.

3. DELIVERABLES

- 3.1 The OVG shall, in each term of reference, prescribe the exact deliverables required in respect of each assignment. The key deliverables shall be:
- A full valuation report with respect of each subject property conforming to the requirements of the Regulations, and directives and instructions of the OVG.
 - A valuation certificate as prescribed in the regulations.

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- 3.2 The above must be delivered within the timelines prescribed in the terms of references that the OVG may prescribe.

4 PRICING AND PAYMENT

- 4.1 OVG has established a valuation service/s Fee Structure. Valuation Services Providers will be paid based on the Fee Structure. The Fee Structure will be shared with the panel of service providers. Refer to Section 6.5 Engagement Model for further details.
- 4.2 The total amount of the proposal will be fixed for the duration of each assignment and be inclusive of VAT, if the service provider is registered as a VAT vendor.
- 4.3 Payment will be made in full once the valuation assignment has been completed to the satisfaction of the OVG.

5. MANDATORY REQUIREMENTS

The following requirements are mandatory. Failure to complete, submit/attach proof of the following requirements with the proposal will disqualify the bidder's proposal.

- 5.1 Each valuer to be utilised for all OVG valuations must be registered with the South African Council for the Property Valuers Profession (SACPVP) as a **Professional Valuer / Associate Valuer** set up in terms of Act 47 of 2000 (attach copy of valid registration certificate).

NB: Valuers who bid for valuation categories which are not in line with the provisions of their professional registration in terms of the SACPVP will not be considered.

- 5.3 Completion of the Valuation for Land Reform and Expropriation Programme offered by the University of Cape Town. Each valuer on the bidder's team must submit proof as part of the bid submission. (Certificate or proof of completion) this applies for valuer who are applying for accreditation to perform section 12(1)(a) of the PVA valuation.
- 5.4 Each valuer must indicate whether they are applying for accreditation to perform valuation for PVA section 12(1)(a),12(1)(b) or both valuations.
- 5.5 Valuers to be utilized in the execution of the contract must have a tertiary Diploma/Degree in Real Estate /Property Studies (Copy to be attached)
- 5.6 Completed Annexure B

TERMS OF REFERENCE FOR THE ACCREDITATION OF A PANEL OF SERVICE PROVIDERS TO RENDER VALUATION SERVICES PER PROVINCE TO THE OFFICE OF THE VALUER GENERAL FOR A PERIOD OF 36 MONTHS

6 EVALUATION CRITERIA

- 6.1 Proposals shall be evaluated on only one stage of functionality.
- 6.2 Functionality will be evaluated individually by members of the Bid Evaluation Committee in accordance with the below functionality criteria and values.
- 6.3 The applicable values that will be utilized when scoring each criterion ranges from: **1 being poor, 3 good, and 5 excellent.**

EVALUATION CRITERIA	GUIDELINES FOR CRITERIA APPLICATION	WEIGHT
<p>Methodology</p>	<p>Detailed broad methodologies that cover the proposed scope of work that covers all 5 factors as stipulated in the Property Valuation Act including task descriptions with clear milestones and timeframes for each task to be completed. Section 12(1)(a)</p> <p>Detailed broad methodologies that cover all value forming factors in order to arrive at a well-motivated market value and conclusion for specific categories. Section 12(1)(b)</p> <p>Maximum of 5 pages (12 font Arial 1.5 line spacing)</p> <p>1= No information at all or irrelevant information</p> <p>3=Application of less than 5 factors as contained in the Act and detailed methodology covering the scope of work quality relevant methodologies proposed.</p> <p>5= Application of all factors as contained in the Act detailed. Envisaged sources of information to quantify the 5 factors and the value thereof. High quality relevant methodologies proposed.</p>	<p>40</p>

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Ability and Capability	<p>Company experience: Experience of the Firm in the fields listed on Annexure B, or reference letter under the client-company letter head that confirms that the firm has previously done valuations for E.g., Forestry or Abattoirs purposes or a similar nature must be attached).</p> <p>1 = Less than five successful similar projects completed as outlined on Annexure B.</p> <p>3 = Five successful similar projects completed as outlined on Annexure B.</p> <p>5 = Over and above five successful similar projects completed as outlined on Annexure B</p>	20
	<p>Project valuation team to be utilized in the execution of the contract (specialist skills and experience in Property Valuations in line with Section 12(1)(a) and – please attach CV with skill(s)/ experience/ qualification(s) relating to Property Valuations.</p> <p>1 = Less than five years’ experience in Property Valuations</p> <p>3 = Five Years’ experience in Property Valuations</p> <p>5 = More than five years’ experience in property valuations</p>	15
	<p>Project valuation team to be utilized in the execution of the contract (specialist skills and experience in Property Valuations in line with Section 12(1)(b) and – please attach CV with skill(s)/ experience/ qualification(s) relating to Property Valuations.</p> <p>1 = Less than five years’ experience in Property Valuations</p> <p>3 = Five Years’ experience in Property Valuations</p> <p>5 = More than five years’ experience in property valuations</p>	15
	<p>Flexibility in customer service in terms of turnaround times with regard to solving problems which may arise during the execution of the contract i.e., contingency plan.</p> <p>1= No plan at all</p>	10

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	<p>3= Contingency plan that covers how more than two projects simultaneously will be executed when a need arises.</p> <p>5= Over and above information captured on 3 that might include emergency cases as well</p>	
Total		100

6.4 All Service Providers who score less than sixty (**60**) out of hundred (100) points for functionality will not be considered further and will be regarded as submitting a non-responsive proposal and will be disqualified.

6.5 ENGAGEMENT MODEL

6.5.1 The OVG may request service providers to customize valuation deliverables in line with specific terms of reference.

6.5.2 The Panel will be used by means of a Rotation process and all service providers in the panel will be allocated work on a rotational process, which will ensure equitable allocation of work to all service providers.

6.5.3 OVG will send requests for quotations (RFQs) on a rotational basis in line with the request at hand, to accredited service providers on its panel in the province in line with Supply chain policy and procedures.

6.5.4 The use of a rotation method is to afford all those on the panel list an opportunity of participation, the rotation method will be utilized based on equitable distribution or allocation of work i.e. During procurement consideration, preference will be given to those service providers that are lower on the list in terms of the amount of work previously given to ensure that every service provider is allocated a fairshare of work.

6.5.5 Appointments will therefore be made from a panel rotating panel in respect of routine assignments. Preference will be given to the panelists that score higher points on the OVG preferential procurement policy points system, i.e., HDI 10 points, Women 5 points, people with Disability 5 points. Documentary proof for company ownership must be provided and SBD 6.1 fully completed and signed.

6.5.6 Accredited **service providers are not guaranteed** any work under this panel, will be only outsourced as and when valuation services are required method. This means that by Virtue of being accepted in the panel of Valuers for the Office of the Valuer General does not constitute a contract.

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6.5.7 NB: This panel is subject to the standard rates for provision of any valuation services to be provided to the OVG. These rates will be negotiable upon selection of the service provider in the panel.

6.5.8 The OVG reserves the right to remove any service provider in the panel due to poor performance or poor quality of work and any other service provider who does not comply with the terms and conditions of the panel and the guidelines of the South African Council for the Property Valuers Profession (SACPVP) and the Property Valuation Act No. 17 of 2014 ('the Act')

6.5.6 The OVG reserves the right to add further valuers/ valuations service providers to the panel during the life of this panel at its sole discretion.

7 FORMAT AND SUBMISSION OF BIDS

7.1 Bidders must submit their bids on the stipulated closing date and time. Late bids will not be considered.

7.2 In order to evaluate and adjudicate bids effectively, it is imperative that bidders submit responsive bids. To ensure a bid will be regarded as responsive it is imperative to comply with all conditions pertaining to mandatory requirements.

7.3 Each bidder must attach all applicable documents in support of its bid in accordance with the requirements set out in this bid as well as any other relevant materials, photographs and/or attachments.

7.4 OVG may, for any reason and at any time during the selection process, request any Bidder to supply further information and/or documentation. The appointment of the successful Bidder is subject to the terms and conditions of the panel and the obligations related to the required services. The bidders may if necessary be required to enter into a Service Level Agreement with the OVG i.e., such terms and conditions commonly included in agreements (whether arising from the Terms of References and the bidder's proposal or otherwise).

7.5 Successful bidders' results shall be communicated accordingly through publication in the same media that was used to advertise the bid.

TERMS OF REFERENCE FOR THE ACCREDITATION OF A PANEL OF SERVICE PROVIDERS TO RENDER VALUATION SERVICES PER PROVINCE TO THE OFFICE OF THE VALUER GENERAL FOR A PERIOD OF 36 MONTHS

8. NON-COMPULSORY INFORMATION SESSION

8.1 The non-compulsory Briefing session will be conducted throughout Nine Provinces, at the Department of Agriculture, Land Reform and Rural Development Provincial Offices. The addresses and dates where the briefing sessions will be held at Provinces Shared services centers will be attached as Annexure C, for your reference. These sessions will be held one each at Provinces nearest to you. These sessions will provide bidders with an opportunity to clarify aspects of the process as set out in this document and to address any substantive issues that bidders may wish to raise.

9. TERMS AND CONDITIONS OF THE BID

9.1 The accreditation process will be subject to the service provider's acceptance of the General Contract Conditions.

9.2 The basis of engaging service providers will be on needs identified per commodity and province as and when the need arises on a rotational basis.

9.3 Accredited Service Providers on the panel should note that being on the panel does not guarantee any project allocated to them.

9.4 OVG reserves the right to evaluate accredited service providers on the panel on functionality for a specific project again.

9.5 The OVG may at its sole discretion, award an assignment or any part thereof to more than one accredited service provider(s).

9.6 Payments will only be made for acceptable work completed and delivered.

9.7 Any deviation from the project plan should be put in writing and signed by the project manager.

9.8 Any suggestions during the progress meetings, once accepted by both parties, shall form part of the contract.

9.9 The OVG reserves the right to terminate the contract with any registered service provider on the panel if there is clear evidence of non-performance.

TERMS OF REFERENCE FOR THE ACCREDITATION OF A PANEL OF SERVICE PROVIDERS TO RENDER VALUATION SERVICES PER PROVINCE TO THE OFFICE OF THE VALUER GENERAL FOR A PERIOD OF 36 MONTHS

- 9.10 Failure to comply with any of these conditions will invalidate the proposal of the service provider.
- 9.11 The OVG reserves the right not to register any service provider, or to register various service providers.
- 9.12 It is the responsibility of prospective bidders to ensure that their bid documents are submitted before the closing time and date of the bid. Bids received after closing time and date will not be considered.
- 9.13 Although adequate thought has been given in the drafting of this document, errors such as typos may occur which the OVG will not be responsible for.
- 9.14 Any change of information provided in the bid document that may affect delivery of services should be brought to the OVG attention as soon as possible. Failure to comply may result in the contract being terminated.
- 9.15 Service providers intentionally presenting incorrect or fraudulent information will be disqualified.
- 9.16 The Service Provider team members named in the proposal should be retained for the duration of the project. Any replacement of team members must first be discussed and approved by OVG.
- 9.17 Valuers who are still registered as candidate valuers will not be considered and should not be added as forming part of the team that will be conducting valuations for OVG.

10. CONTACT PERSON FOR TECHNICAL ENQUIRIES

All enquiries related to this bid must be forwarded to:

NO.	OFFICE	CONTACT PERSON	CONTACT DETAILS
1	Office of the Valuer-General	Mr. Edward Phiri Mr. Mthenjwa P. Mncube	081 043 1916 060 533 1410

For supply chain management enquiries, please contact:

Mr. Gobusamang Ishmael Sekwale/ Ms. K Seatlholo

Gobusamang.Sekwale@ovg.org.za/ Kehilwe.Seatlholo@ovg.org.za

Tel: 060 535 5769/ 071 604 0399

TERMS OF REFERENCE FOR THE ACCREDITATION OF A PANEL OF SERVICE PROVIDERS TO RENDER VALUATION SERVICES PER PROVINCE TO THE OFFICE OF THE VALUER GENERAL FOR A PERIOD OF 36 MONTHS

ANNEXURE B - COMPULSORY QUESTIONNAIRE

CATEGORY	TICK CATEGORY	TICK PROVINCE OF INTEREST		TICK THE PVA SECTION	
		PROVINCE	TICK	12A	12B
Category A: Agricultural Properties	Livestock	Gauteng			
		Northwest			
		Limpopo			
		Northern Cape			
		Eastern Cape			
		Western Cape			
		Mpumalanga			
		Kwazulu-Natal			
		Free State			
	Crop	Gauteng			
		Northwest			
		Limpopo			
		Northern Cape			
		Eastern Cape			
		Western Cape			
		Mpumalanga			
		Kwazulu-Natal			
		Free State			
	Forestry	Gauteng			
		Northwest			
		Limpopo			
		Northern Cape			
		Eastern Cape			
		Western Cape			
		Mpumalanga			
		Kwazulu-Natal			
		Free State			
	Sugarcane	Gauteng			
		Northwest			
		Limpopo			
		Northern Cape			
		Eastern Cape			
		Western Cape			
		Mpumalanga			
		Kwazulu-Natal			
		Free State			
	Intensive Farms (Poultry, Piggery, Broilers, etc.)	Gauteng			
		Northwest			
		Limpopo			
		Northern Cape			
		Eastern Cape			
		Western Cape			
Mpumalanga					
Kwazulu-Natal					
Free State					
Abattoirs	Gauteng				
	Northwest				
	Limpopo				
	Northern Cape				
	Eastern Cape				
	Western Cape				
	Mpumalanga				
	Kwazulu-Natal				
	Free State				

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CATEGORY		TICK CATEGORY	TICK PROVINCE OF INTEREST		TICK THE PVA SECTION	
			PROVINCE	TICK	12A	12B
Category B: Non-Agricultural Properties	Leisure industry properties (Hotel, Lodges, etc).		Gauteng			
			Northwest			
			Limpopo			
			Northern Cape			
			Eastern Cape			
			Western Cape			
			Mpumalanga			
			Kwazulu-Natal			
	Free State					
	Mining properties		Gauteng			
			Northwest			
			Limpopo			
			Northern Cape			
			Eastern Cape			
			Western Cape			
			Mpumalanga			
			Kwazulu-Natal			
	Free State					
	Commercial & business properties.		Gauteng			
			Northwest			
			Limpopo			
			Northern Cape			
			Eastern Cape			
			Western Cape			
			Mpumalanga			
			Kwazulu-Natal			
	Free State					
	Residential properties.		Gauteng			
Northwest						
Limpopo						
Northern Cape						
Eastern Cape						
Western Cape						
Mpumalanga						
Kwazulu-Natal						
Free State						

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CATEGORY		TICK CATEGORY	TICK PROVINCE OF INTEREST		TICK THE PVA SECTION	
			PROVINCE	TICK	12A	12B
Category C: Plant & Machinery, and other Movables	Tractors		Gauteng			
			Northwest			
			Limpopo			
			Northern Cape			
			Eastern Cape			
			Western Cape			
			Mpumalanga			
			Kwazulu-Natal			
	Free State					
	Motor Vehicles		Gauteng			
			Northwest			
			Limpopo			
			Northern Cape			
			Eastern Cape			
			Western Cape			
			Mpumalanga			
			Kwazulu-Natal			
	Free State					
	Farm Implements		Gauteng			
			Northwest			
			Limpopo			
			Northern Cape			
			Eastern Cape			
			Western Cape			
			Mpumalanga			
			Kwazulu-Natal			
	Free State					
	Livestock, any other biological assets, etc		Gauteng			
Northwest						
Limpopo						
Northern Cape						
Eastern Cape						
Western Cape						
Mpumalanga						
Kwazulu-Natal						
Free State						

TERMS OF REFERENCE FOR THE ACCREDITATION OF A PANEL OF

ANEXURRE C: NON-COMPULSORY BRIEFING MEETING: PANEL OF VALUERS

Date	Physical Address	Time	Province	Responsible Officials
8-June-2023	270 Jabu Ndlovu Street, Pietermaritzburg	11:00am-13:00pm	KZN	Masape Thomas Masape.Thomas@ovg.org.za
5-June-2023	14 Long Street, 2 nd Floor City Centre, Cape Town	11:00am-13:00pm	Western Cape	Masape Thomas Masape.Thomas@ovg.org.za
09-June-2023	Block H, Ocean Terrance, Cnr Moore & Coult's Street, Quigney, East London	11:00am-13:00pm	Eastern Cape	Masape Thomas Masape.Thomas@ovg.org.za
08-June-2023	Cnr Knights & Stead Street, Magistrate Court Building, Kimberly	11:00am-13:00pm	Northern Cape & Free State	Edward Phiri Edward.phiri@ovg.org.za
1st June-2023	267 Praetor Building, 3 rd Floor, Cnr Pretorius & Lilian Ngoyi Street, Pretoria	11:00am-13:00pm	GP, NW, LP and MPL	Masape Thomas Masape.Thomas@ovg.org.za

GOVERNMENT PROCUREMENT
GENERAL CONDITIONS OF CONTRACT
July 2010

NOTES

The purpose of this document is to:

- (i) Draw special attention to certain general conditions applicable to government bids, contracts and orders; and
- (ii) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government.

In this document words in the singular also mean in the plural and vice versa and words in the masculine also mean in the feminine and neuter.

- The General Conditions of Contract will form part of all bid documents and may not be amended.
- Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid (if applicable) and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC shall prevail.

TABLE OF CLAUSES

1. Definitions
2. Application
3. General
4. Standards
5. Use of contract documents and information; inspection
6. Patent rights
7. Performance security
8. Inspections, tests and analysis
9. Packing
10. Delivery and documents
11. Insurance
12. Transportation
13. Incidental services
14. Spare parts
15. Warranty
16. Payment
17. Prices
18. Contract amendments
19. Assignment
20. Subcontracts
21. Delays in the supplier's performance
22. Penalties
23. Termination for default
24. Dumping and countervailing duties
25. Force Majeure
26. Termination for insolvency
27. Settlement of disputes
28. Limitation of liability
29. Governing language
30. Applicable law
31. Notices
32. Taxes and duties
33. National Industrial Participation Programme (NIPP)
34. Prohibition of restrictive practices

General Conditions of Contract

1. Definitions

1. The following terms shall be interpreted as indicated:
 - 1.1 “Closing time” means the date and hour specified in the bidding documents for the receipt of bids.
 - 1.2 “Contract” means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
 - 1.3 “Contract price” means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
 - 1.4 “Corrupt practice” means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.
 - 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
 - 1.6 “Country of origin” means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
 - 1.7 “Day” means calendar day.
 - 1.8 “Delivery” means delivery in compliance of the conditions of the contract or order.
 - 1.9 “Delivery ex stock” means immediate delivery directly from stock actually on hand.
 - 1.10 “Delivery into consignees store or to his site” means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
 - 1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.

- 1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14 "GCC" means the General Conditions of Contract.
- 1.15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.17 "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.18 "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 "Order" means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 "Project site," where applicable, means the place indicated in bidding documents.
- 1.21 "Purchaser" means the organization purchasing the goods.
- 1.22 "Republic" means the Republic of South Africa.
- 1.23 "SCC" means the Special Conditions of Contract.
- 1.24 "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.

- 1.25 “Written” or “in writing” means handwritten in ink or any form of electronic or mechanical writing.
- 2. Application**
- 2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.
- 2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.
- 3. General**
- 3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 3.2 With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za
- 4. Standards**
- 4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.
- 5. Use of contract documents and information; inspection.**
- 5.1 The supplier shall not, without the purchaser’s prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2 The supplier shall not, without the purchaser’s prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier’s performance under the contract if so required by the purchaser.
- 5.4 The supplier shall permit the purchaser to inspect the supplier’s records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.
- 6. Patent rights**
- 6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.
- 7. Performance**
- 7.1 Within thirty (30) days of receipt of the notification of contract award,

security

the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.

- 7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3 The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
 - (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
 - (b) a cashier's or certified cheque
- 7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.

8. Inspections, tests and analyses

- 8.1 All pre-bidding testing will be for the account of the bidder.
- 8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department.
- 8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7 Any contract supplies may on or after delivery be inspected, tested or analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the

cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.

8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

9. Packing

9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.

9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

10. Delivery and documents

10.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.

10.2 Documents to be submitted by the supplier are specified in SCC.

11. Insurance

11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

12. Transportation

12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

13. Incidental services

13.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:

- (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
- (b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
- (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
- (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties,

- provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
- (e) training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.

13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

14. Spare parts

14.1 As specified in SCC, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:

- (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
- (b) in the event of termination of production of the spare parts:
 - (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
 - (ii) following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

15. Warranty

15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.

15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.

15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.

15.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.

15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser

may have against the supplier under the contract.

16. Payment

- 16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.
- 16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.
- 16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.
- 16.4 Payment will be made in Rand unless otherwise stipulated in SCC.

17. Prices

- 17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.

18. Contract amendments

- 18.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.

19. Assignment

- 19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

20. Subcontracts

- 20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contracts if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

21. Delays in the supplier's performance

- 21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.
- 21.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.
- 21.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.
- 21.4 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily

available.

21.5 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.

21.6 Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without canceling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties

22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23. Termination for default

23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:

- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
- (b) if the Supplier fails to perform any other obligation(s) under the contract; or
- (c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.

23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

23.4 If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the

envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.

23.5 Any restriction imposed on any person by the Accounting Officer / Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.

23.6 If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:

- (i) the name and address of the supplier and / or person restricted by the purchaser;
- (ii) the date of commencement of the restriction
- (iii) the period of restriction; and
- (iv) the reasons for the restriction.

These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

23.7 If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

24. Anti-dumping and countervailing duties and rights

24.1 When, after the date of bid, provisional payments are required, or anti-dumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him

- 25. Force Majeure**
- 25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.
- 25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.
- 26. Termination for insolvency**
- 26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.
- 27. Settlement of Disputes**
- 27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.
- 27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.
- 27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.
- 27.5 Notwithstanding any reference to mediation and/or court proceedings herein,
- (a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
- (b) the purchaser shall pay the supplier any monies due the supplier.
- 28. Limitation of liability**
- 28.1 Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;
- (a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and

- (b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.
- 29. Governing language** 29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.
- 30. Applicable law** 30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified in SCC.
- 31. Notices** 31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice
- 31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.
- 32. Taxes and duties** 32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
- 32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.
- 32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.
- 33. National Industrial Participation Programme (NIP)** 33.1 The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.
- 34. Prohibition of Restrictive practices** 34.1 In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a contractor(s) was / were involved in collusive bidding (or bid rigging).
- 34.2 If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.

- 34.3 If a bidder(s) or contractor(s), has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.